

OFFER BY SOLICITORS LITIGATION SERVICE TO ENTER INTO A COSTS AGREEMENT

This is an offer to enter into a costs agreement for Solicitors Litigation Service Pty Ltd (“Solicitors Litigation Service”) to provide the services described below. This offer may be accepted by you in writing or by your conduct in continuing to give instructions to Solicitors Litigation Service.

1. Services

1.1 The services offered by Solicitors Litigation Service include:

- (a) Obtaining of statements/affidavits/statutory declarations
- (b) Public liability investigations
- (c) Motor vehicle accident investigations (including marine accidents)
- (d) Litigation support
- (e) Criminal defence briefs
- (f) Medical negligence investigations
- (g) Fraud investigation
- (h) Forensic Accounting
- (i) Identification of Defendant(s)
- (j) Location (Trace Reports)
- (k) Asset identification/location
- (l) Background checks
- (m) Trademark/Copyright investigations
- (n) Provision of expert reports in selected areas

1.2 Solicitors Litigation Service provides its services on a twenty-four-hour basis, seven days a week at no extra cost.

1.3 Solicitors Litigation Service is prepared to provide services on a "No Win No Fee" basis in personal injury, medical negligence and motor vehicle accident matters as long as the Statute of Limitations has not expired (exceptions may be made in certain circumstances), there is evidence to support the claim and the Defendant is either an Insurance Company or is indemnified by an Insurance Company.

1.4 Solicitors Litigation Service is prepared to provide services on a "No Win No Fee" basis in probate matters.

1.5 Solicitors Litigation Service is prepared to provide location services on a "No Win No Fee" basis for matters associated with personal injury, medical negligence, motor vehicle accident and probate matters.

1.6 Solicitors Litigation Service is prepared to provide services on a “No Win No Fee” basis for matters involving “Forgotten Australians”.

2. Service Costs

2.1 Our services are charged in thirty-minute blocks, even if actual time spent is less. Solicitors Litigation Service charges the following rates:

Services	\$160 per hour
Travel	\$100 per hour, and \$1 per kilometer, and Tolls (if applicable)

2.2 Additional charges include expenses and disbursements incurred on the Clients behalf. These may include accommodation, airfare, vehicle hire, etc. We will inform you of these expenses and disbursements and any other payments when and if required to be made, as soon as is reasonably practicable.

2.3 An administration fee is also charged

3. GST

3.1 All charges are GST exclusive unless otherwise stated.

4. Cost Estimates

4.1 The following estimate is based on the information available to us to date. It is an estimate, not a quotation and subject to change. Although it is not possible at this stage to provide an accurate estimate of the total costs, we have provided a range of estimates:

Public Liability Investigation	\$2,500 - \$5,000
Motor Vehicle Accident Investigation	\$2,000 - \$4,000
Location	\$500 - \$1,000

4.2 A public liability investigation usually involves the compilation of an Investigation Report, Plaintiff and Witness statements, photographs of the scene of the accident, and other documentary evidence. The cost depends upon the complexity of the matter and the extent of documentary evidence required.

4.3 A motor vehicle accident investigation usually involves the compilation of a Motor Vehicle Accident Report, Plaintiff and Witness statements, photographs of the scene of the accident, diagrams of the scene of the accident with trajectories, and other documentary evidence. The cost depends upon the complexity of the matter and the extent of documentary evidence required.

5. Costs – How calculated (Estimate Only)

5.1 Statements:

5.2 A breakdown of the statement charges is as follows:

- 30-minutes initial interview
- 30-minutes per statement page
- 60-minutes finalization and execution

5.3 For example - A five-page statement involves a 30-minute initial interview (recorded); 150 minutes of statement compilation from the recording; 60 minutes finalisation (including signing). This usually takes 240 minutes and would be charged at \$640 plus GST.

5.4 Investigation Report

5.5 Public Liability or Motor Vehicle Accident Reports usually included the following - how, when and where the accident occurred; scene of the accident including labelled photographs and diagrams to scale (where appropriate); Plaintiff interview (if required); Identification of the Defendant(s); Statement summary(s); Particulars of Negligence; and other relevant observations etc.

5.5 Reports are charged at 30 minutes per page. For example, a ten-page Investigation Report will cost \$1,600 plus GST.

5.7 Photographs

5.8 A breakdown to obtain and prepare photographs is as follows:

- Obtain photographs of the scene of the accident – 1 hour (\$160 plus GST)
- Compile and label photographs – 2 hours (\$320 plus GST)

5.9 Additional Costs

5.10 Travel time and kilometers; accommodation; airfare; disbursements; preparing correspondence; perusing original instructions; research; administration and general expenses.

6. Cost Centers – Country Investigations

6.1 Solicitors Litigation Services provides services throughout New South Wales and travel costs are charged from the following cost centers.

- **Northern New South Wales**

Gosford (Central Coast)

Newcastle

Port Macquarie

Coffs Harbour

Ballina

Tweed Heads (Gold Coast)

- **Southern New South Wales**

Wollongong

Bega

- **Southern Inland New South Wales**

Canberra

Wagga Wagga

Albury

- **Central Inland New South Wales**

Orange

Note: Country investigations using costs centers as the charge point will only be commenced if there are a minimum of four inquiries to be undertaken in the same geographic area.